

Alpha Achievers of Howard County

P.O. Box 321
Columbia, MD 21045

***Alpha Achievers
Membership Application Package***

***Version 3.4
September 2016***

Appendix A



An Educational Program Of The Kappa Phi Lambda Chapter
Of Alpha Phi Alpha Fraternity, Inc.



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Invitation To Become A Member Of The Alpha Achievers Program

Dear _____ (Student),

Congratulations! You are invited to become a member of the Alpha Achievers of Howard County program. This program was created through an Educational Partnership Agreement between the Howard County Public School System (HCPSS) and Alpha Phi Alpha Fraternity, Inc; Howard County Chapter-Kappa Phi Lambda (APA).

Established in 1997, this nationally recognized program seeks to support African-American males in achieving and maintaining a 3.0 grade point average or higher. The program also promotes character growth, leadership skills, and critical thinking, while encouraging its members to become full citizens of the school and the community. The Alpha Achievers Program currently serves over 350 young men at all twelve Howard County Public High Schools.

Students accepted in the program will have the opportunity to participate in meetings and activities at their respective high schools. This club will meet on a regular basis under the guidance of an Alpha Achievers School Advisor (HCPSS employee) with the support of an Alpha Achievers Chapter Advisor (APA member). These meetings will be scheduled outside of academic school hours or during homeroom periods. Field trips and other activities may also be available.

Additional requirements for membership in the Alpha Achievers Program include the completion and submission of the following forms:

- *Alpha Achiever Program Consent Form*
- *Two [2] Teacher/Staff Recommendation Forms*

Please have the attached forms completed and returned to the Alpha Achievers School Advisor, no later than

_____ (date)

Sincerely,

_____ (Advisor Name)

_____ (Advisor Contact Information)

Alpha Achievers School Advisor



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Alpha Achievers Program Consent Form

I agree to support the program objectives of Alpha Achievers and comply with its requirements for membership including its Code of Honor and Community Service contract (see attached). In addition, I understand that I may receive email and/or phone communications related to this program.

Student's Full Name

Parent/Guardian's Full Name

Student's Signature Name

Parent/Guardian's Signature Name

Student's Cell Phone

Parent/Guardian's Cell Phone

Student's Email Address

Parent/Guardian's Email Address

Please complete this form and return to:

Your Alpha Achievers School Advisor.



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Student Code of Honor

As an Alpha Achiever, I must be continually aware of my actions and their effects. In order to make an impact, I must exercise an awareness of responsibility to myself, to the organizations with which I am associated, and to other people.

As an Alpha Achiever I will:

- Serve as role models to my peers and set an example for all to follow
- Be inclusive of all students while advocating involvement and participation in various activities
- Maintain a high level of respect towards myself and others
- Strive to be committed a leader and encourage other to reach their full potential
- Remember that part of my leadership responsibilities resolve around helping, training, and encouraging future leaders
- Fulfill my role as someone whom people can count on and whose word is solid and trustworthy by refraining from cheating, stealing, and lying
- Realize that my actions directly impact the integrity and credibility of the Alpha Achievers
- Maintain the high integrity that the Alpha Achievers has achieved

Student Community Service Contract

Community service is a serious commitment and responsibility. In order to effectively complete my task, I understand that I will be held to follow expectations in completing a minimum of 21 hours of community service each year:

- I am expected to follow all school rules
- I am expected to act as a positive role model
- The staff member supervising the program is always in charge. I need to refer to him or her, if I have any problems or questions
- I must report to my assignment at all scheduled times from the start of the program to the end
- If for some reason I am unable to attend, I must contact the coordinator as far ahead of my absence as possible
- I must notify the program coordinator(s) of any problems
- I must sign in and out upon entering and exiting the building



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Alpha Achievers Service Hours Sheet

Name: _____ Grade ____ Month: _____

Please Print Clearly

Date	Hours	Activity	Activity Sponsor Signature

Requirements for Alpha Achiever Service Hours

1. Each Alpha Achiever must accumulate a minimum of 21 service hours to remain in good standing for the next school year.
2. You will not be considered in good standing if you are not working toward the 21 hours even if you have the 3.0 unweighted G.P.A.
3. Seniors must complete 21 hours prior to May 1 as well as have a 3.0 grade point average to receive a cord for graduation.
4. All events must be verified by an Alpha sponsor before being considered for hours.
5. Turn in time sheets to your Advisor on the first day of each month



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Teacher/Staff Recommendation Form #1 of 2

Student Name: _____

Teacher/Staff Name: _____

Date: _____

Please evaluate the student listed above by completing the following information:

	Excellent	Very Good	Good	Fair	Poor
Personal Integrity					
Social and Emotional					
Ability to Work with Peers					
Ability to Work with Teachers					
Leadership Qualities					
Oral Communication Skills					
Writing Skills					
Creativity					

Indicate strength of your overall endorsement by checking the appropriate box:

- Highly Recommended
- Recommended
- Recommended with Reservation
- Not Recommended

Please write additional comments that will aid in assessing the student's suitability (Optional):

ATTENTION:

Please return this form directly to the Alpha Achievers School Advisor below:



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Teacher/Staff Recommendation Form #2 of 2

Student Name: _____

Teacher/Staff Name: _____

Date: _____

Please evaluate the student listed above by completing the following information:

	Excellent	Very Good	Good	Fair	Poor
Personal Integrity					
Social and Emotional					
Ability to Work with Peers					
Ability to Work with Teachers					
Leadership Qualities					
Oral Communication Skills					
Writing Skills					
Creativity					

Indicate strength of your overall endorsement by checking the appropriate box:

- Highly Recommended
 Recommended
 Recommended with Reservation
 Not Recommended

Please write additional comments that will aid in assessing the student's suitability (Optional):

ATTENTION:

Please return this form directly to the Alpha Achievers School Advisor below:



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Consent to Photograph, Film or Videotape A Student For Non Profit Use

Student Name: _____

School: _____

I hereby consent to the participation in interviews, the use of quotes, and the taking of photographs, movies or video tapes of the Student named above by Alpha Phi Alpha Fraternity, Inc; Howard County Chapter-Kappa Phi Lambda (APA) and the Alpha Foundation of Howard County, Inc. (AFHC).

I also grant to KPL and AFHC the right to edit, use, and reuse said products for nonprofit purposes including use in print, on the internet, and all other forms of media. I also hereby release APA, AFHC and its agents and employees from all claims, demands, and liabilities whatsoever in connection with the above.

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

Address of Parent/Guardian: _____

ALPHA PHI ALPHA FRATERNITY, INC.
KAPPA PHI LAMBDA CHAPTER
P.O. Box 321
Columbia, Maryland 21045

THE ALPHA FOUNDATION OF HOWARD
COUNTY, INC.
P.O. Box 1535
Columbia, Maryland 21044



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Alpha Achievers Seed Money Planning Guide

Please use this document for planning on how to invest your seed money in a community service or fundraising event. It is our expectation that Achievers will use these guidelines and be prepared to share their plans/results with their School & Chapter Advisors

I. Introductory Elements

- a. Select a title

II. Description of Your Community Service or Fundraising Event

- a. Please describe what you plan to do and why

III. Evaluation of Opportunity

- a. What are the trends? (What are important changes in wants or needs at your school?)
- b. Who is your community/customer?
- c. Who is your partner/competition?
- d. Why is your event going to be different from others? (Why will people support you?)
- e. What are the risks? (How could you lose money? What could impact the success of your event?)

IV. Description of Development and Production

- a. How are you going to get your activity or product/service completed?
- b. Labor requirement (What is role & responsibility of each participating AA member?)

V. Marketing Strategy

- a. Product/Service - Why is this needed?
- b. Price - How much will be charged and why?
- c. Promotion - How will this product/service be presented or advertised?
- d. Place - Where will product/service be provided or sold?

VI. Management and Operations Planning

- a. Achiever Names / Skills
- b. Mentors for Achievers (What adults will advise you?)
- c. Additional Skills Needed

VII. Financials

- a. Economics of one Unit (How much does it cost us for each consumer/ item?)
- b. Fixed and Variable Costs (What other costs are there?)
- c. Break Even Analysis (How many do we need to sell at our price to break even?)
- d. Start-Up Costs (How much money will we need to start?)

